**An Invitation to PTO to Participate**

**In the Utrust Appreciation Program**

We have established a student appreciation team (A-Team) with a mission to plan 8 appreciation days to honor a different employee group. The activities for each appreciation day will be led by students but we think it is very important for parents to join us in expressing appreciation to our staff.

We invite the PTO to join us in making each of these days special. We would like for the PTO to provide a token of appreciation and a note of appreciation for each employee on their special day. The tokens of appreciation can be as simple as a cookie, an apple, a candy bar, pen or a coffee cup with the school logo.

To make the appreciation days more fun for everyone concerned, we have chosen a theme for each day. We have attached a list of days, dates and themes. If you choose to participate in our program, we encourage you to consider some way to incorporate the theme but that is not essential.

We schedule a presentation on each appreciation day, usually at noon. We would welcome a representative of the PTO to participate in each of these presentations and celebrations.

We hope that you will accept this opportunity to make a difference in our school and community.

Please reply to this message to let us know you are willing to join us in honoring and celebrating the school staff.

Sincerely,

The A-Team